

FAQs > Communication between Recipient and Supplier Taxpayers

Overview

1. What is “Communication between Taxpayers” functionality?

“Communication between Taxpayers” functionality facilitate in sending and receiving notifications to /from another taxpayer.

2. Who all taxpayers are eligible to use “Communication Between Taxpayers” facility?

All taxpayers except TDS, TCS and NRTP taxpayers are eligible to use Communication Between Taxpayers facility. TDS, TCS and NRP taxpayers will not be able to see the link Communication Between Taxpayers under the Services tab.

Send and View Notification to Other Taxpayer

3. Can I send a notification to other taxpayer from GST Portal?

Yes, you can send notification to other taxpayer from GST Portal. Navigate to **Services > User Services > Communication Between Taxpayers > Compose** option, which will facilitate in sending notifications to another taxpayer.

4. Is there any intimation that will go to other taxpayer once the notification is sent?

Yes, the Recipient/Supplier will receive an e-mail on his registered e-mail address and an SMS will also be triggered to his registered mobile number for all notifications sent or received. Also, an alert will be shared on GST portal.

5. Can I view the notification sent to other taxpayer from GST Portal?

Yes, you can view the notification sent to Recipient/Supplier from GST Portal. Navigate to **Services > User Services > Communication Between Taxpayers > Outbox (Notification & Reply Sent)** option, which will facilitate in viewing notifications sent to other taxpayer.

6. Can we select multiple rows in Rate table for one particular invoice while sending a notification?

Yes, multiple rows can be added in Rate table for one particular invoice while sending a notification.

7. What is the maximum number of notifications which can be sent to same GSTIN (counterparty) in same financial year with same tax period by a taxpayer.

A taxpayer is not allowed to send more than <100 > notifications if he is sending notification to same GSTIN (counterparty) in same financial year with same tax period.

Reply to Notification received from Other Taxpayer

8. Can I view notifications issued by Recipient/Supplier at the GST Portal?

Yes, you can view notifications issued by Recipient/Supplier at the GST Portal. Navigate to **Dashboard > Services > User Services > Communication Between Taxpayers > Inbox (Notification & Reply Received)** option to view the notifications issued by Recipient/Supplier at the GST Portal.

9. Can I reply to notifications issued by Recipient/Supplier at the GST Portal?

Yes, you can reply to notifications issued by Recipient/Supplier at the GST Portal. Navigate to **Dashboard > Services > User Services > Communication Between Taxpayers > Inbox (Notification & Reply Received)** option to View and Reply/Take Action on the notifications received from Recipient/Supplier at the GST Portal.

10. Can I upload the missing documents directly on GST Portal?

Yes, you can upload the missing documents directly on GST Portal under Upload to GSTR-1 option.

11. Can I upload and download the documents while sending notifications?

No, you cannot upload and download the documents while sending notifications.

12. How many documents can be manually added for a particular notification?

Fifty documents can be manually added for a particular notification.

View Reply received from Other Taxpayer

13. Can I view the reply for notification sent to Recipient/Supplier at the GST Portal?

Yes, you can reply for notifications sent to Recipient/Supplier at the GST Portal. Navigate to **Dashboard > Services > User Services > Communication Between Taxpayers > Outbox (Notification & Reply Sent)** option to view the reply sent to Recipient/Supplier at the GST Portal.

Intimation

14. Does an alert is sent to Recipient/Supplier on GST portal when notifications/replies received by counterparty?

Yes, an alert will be given to Recipient/Supplier on logging to the GST portal if there are any new notifications/replies received.

15. Does an email or SMS is sent to Recipient/Supplier when a notification is received or sent to counterparty?

Yes, the Recipient/Supplier will receive an e-mail on his registered e-mail address and an SMS will also be triggered to his registered mobile number for all notifications sent or received.